



**Caltrans District 4 Pedestrian Advisory Committee (PAC)
February 26, 2014 10:00 AM – 12:00
Meeting Summary**

The meeting was attended by the following PAC members:

Rocky Birdsey, Marin Center for Independent Living
Matthew Bomberg, Alameda County Transportation Commission
Kenneth Chin, City of San Mateo
Anne Darrow, Napa County Office of Education
David Grant, San Francisco resident
Lauren Ledbetter, Santa Clara Valley Transportation Authority
Carol Levine, Alameda County resident
Sofia Recalde, Contra Costa County resident
David Simons, Santa Clara County resident
Steve Weinberger, Sonoma County resident

Non-members:

Kevin Atkinson, Caltrans Safe Routes to School Program Manager
Marielle Cuison, City of San Mateo Intern
Diane Dohm, Sonoma County Transportation Authority
Jean Finney, Caltrans District 4 Office Chief
Anh Phan Nguyen, Caltrans District 4 Pedestrian and Bicycle Branch
Pete Rasmussen, San Mateo County Transit District
Lucia Saavedra, Caltrans Pedestrian and Bicycle Safety Specialist
Aprile Smith, Caltrans District 4 Pedestrian and Bicycle Branch
Beth Thomas, Caltrans District 4 Pedestrian Coordinator and PAC Liaison

Agenda Item #1: Welcome and Introductions

A quorum was reached.

Agenda Item #2: Review and Approval of Summary of November 2013 Meeting

The November 2013 meeting summary was approved unanimously.

Agenda Item #3: State Active Transportation Program update

Kevin Atkinson gave a presentation on the State Active Transportation Program, which included information on upcoming training, funding, and key dates for the first cycle of grants. Kevin explained that the ATP has \$360 million in available grant funds: \$180 million for the statewide program, \$36 million for the rural program, and \$144 million to be divided among the urbanized regions. Both the statewide and rural programs are administered by Caltrans, while the regional program will be administered by the Metropolitan Transportation Commission within the Bay Area. The minimum grant amount per project in the statewide program will generally be \$250,000. This minimum will not apply to two types of Safe Routes to School projects: in disadvantaged communities and non-infrastructure. Kevin answered questions from PAC members regarding funding distribution and application requirements.

Agenda Item #4: Status and disposition of previous PAC comments on the Draft 2012 CA Manual on Uniform Traffic Control Devices

Lucia provided an update on the disposition of the PAC comments on the Draft 2012 CA Manual on Uniform Traffic Control Devices. This item will be reviewed again at subsequent PAC meetings. Beth will send out a spreadsheet explaining each comment with the response received to date from Caltrans Headquarters. Lucia will respond back by April 2014 and state whether the comment has or will be taken before the CTCDC. Carol Levine made an approved motion to form a subcommittee to review the disposition of the comments and write a letter to Caltrans to request a response for unresolved comments. Carol, David Grant, and Wendy Alfsen will be subcommittee members.

Agenda Item #5: Discussion of design issues for pedestrian over- and undercrossings

As the first of a two part discussion, the PAC was presented with various design treatments for pedestrian overcrossings and undercrossings. Beth will assemble a list of POC and PUC projects and provide any current guidance on pedestrian over- and undercrossings.

Agenda Item #6: Updates on Policies/Guidance/Issues Previously Presented

Highway Design Manual update – Beth explained that Headquarters is changing the bulbout standard to be consistent with ITE and FHWA guidance. Beth will send an email update on the National Cooperative Highway Research (NCHRP) Study “Development of Crash Modification Factors for Uncontrolled Pedestrian Crossing Treatments”.

Agenda Item #7: Public Comment

No public comments were made.

Agenda Item #8: Topics for Next Meeting, Announcements and Information Sharing

The link to the Caltrans Temporary Pedestrian Facilities Handbook will be sent to the members (http://www.dot.ca.gov/hq/construc/safety/Temporary_Pedestrian_Facilities_Handbook.pdf). Beth will provide an update on the CA MUTCD guidance.